

APPLICATION FOR EMPLOYMENT



Place a check mark next to the Plato's Closet Locations in which you would like to be considered for employment. You may select more than one location:

Plato's Closet Cordova
2200 N. Germantown Pkwy
Cordova, TN 38016

Plato's Closet East Memphis
4760 Poplar Avenue
Memphis, TN 38117

Plato's Closet Collierville
1204 W Poplar Avenue
Memphis, TN 38017

Plato's Closet Southaven
7090 Malco Blvd.
Southaven, MS 38671

We at Plato's Closet in the Memphis Metro Area are committed to a policy of equal treatment and opportunity in every aspect of our employment relations without regard to race, color, religion, sex, national origin, age, disability, or any other legally protected class status. This includes, but is not limited to, recruiting, hiring selection for training, transfers, promotion, compensation, and any company sponsored social and recreational programs.

PLEASE PRINT

Name: _____ Date: _____

Present Address: _____
Street City State Zip

Social Security #: _____ Phone: _____ Email: _____

Referred by: Advertisement Agency Person Other: _____

Are you legally eligible for employment in the U.S.A.? Yes No State age if under 18: _____

Position applying for: _____

Are you available to work: Full-time Part-time

Please specify the hours you are available for each day of the week. If you're not available at all on any particular day just write "none":

Sunday:	_____
Monday:	_____
Tuesday:	_____
Wednesday:	_____
Thursday:	_____
Friday:	_____
Saturday:	_____

Date available to begin work: _____

Were you previously employed by us? Yes No If yes, when: _____

Other name(s) used while attending schools or places of employment indicated on this form: _____

Can you perform the functions of this job with or without reasonable accommodations?
 Yes No If no, please explain: _____

Have you ever been convicted of a felony? Yes No If yes, please explain (Note – a conviction alone will not automatically bar you from employment): _____

Military Service? Yes No Branch of service and rank: _____ Dates of service: _____
 Special Training: _____

EDUCATION

Name and Location	Course of Study	Scholastic Average	Dates of Attendance	Graduated		
				Yes/No	Mo/Year	Degree
High School/GED			N/A		N/A	
College						
Vocational						
Other						

Additional comments regarding education/extracurriculars:

SKILLS

List computer software packages in which you are proficient: _____

What languages do you: _____
speak fluently _____

Cash Register: _____ 10-Key: _____

write fluently _____

Other skills: _____

read fluently _____

EMPLOYMENT HISTORY (List present or most recent employer first)

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description

Reason for Leaving: _____

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description

Reason for Leaving: _____

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description

Reason for Leaving: _____

Name of Company: _____ Address: _____

Supervisor: _____ Salary: _____ Phone: _____

Job Title: _____ Date Started: _____ Date Left: _____

Job Description

Reason for Leaving: _____

AUTHORIZATION FOR BACKGROUND CHECK: I authorize Plato's Closet to verify employment, except as noted below, as well as conduct criminal and vehicular record check.

Indicate those you do not wish contacted: _____

Signed: _____ Date: _____

REFERENCES

Please list three persons other than relatives or personal friends, who can judge your work ability.

1
Name: _____ Occupation: _____
Address: _____ Phone: _____

2
Name: _____ Occupation: _____
Address: _____ Phone: _____

3
Name: _____ Occupation: _____
Address: _____ Phone: _____

Please use the space provided below to summarize any additional information necessary to fully describe your qualifications.

● PLEASE READ ●

All information written on this application is complete and accurate to the best of my knowledge. I understand that any misrepresentation of facts in this application disqualifies me from further consideration - or if employed - is grounds for dismissal. I understand that any employment offer is contingent upon satisfactory references and I authorize Plato's Closet to investigate past employment and education history, as well as references given on application.

I understand that if employed such employment may be terminated for just cause, or no cause, by Plato's Closet or myself at any time. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no company representative, other than its Owner, and then only when in writing and signed by the Owner, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the foregoing.

I fully understand and agree to all statements above.

Signature

Date

OFFICE USE ONLY

Interviewed by _____ Date _____

Referral Source _____ Hired _____ Not Hired _____

Starting Date _____ Position _____ Salary _____

Location _____ Reporting To _____